

**Micmacs of Gesgapegiag
Education Services
Post-Secondary Education Support Program**

Student File Checklist

STUDENT INFORMATION	
Name:	
Academic Year:	

CHECKLIST		
<input type="checkbox"/>	Completed Application Form	Required for all students
<input type="checkbox"/>	Completed and signed post-secondary student contract	Required for all students
<input type="checkbox"/>	Completed and signed Student Consent Form	Required for all students
<input type="checkbox"/>	High School leaving diploma/G.E.D.	New Applicant
<input type="checkbox"/>	Letter of acceptance from the post-secondary institution	New Applicant
<input type="checkbox"/>	Bridging Year (UCEP), letter of support from post-secondary institution ⁱ	New Applicant or Re-Enrollment
<input type="checkbox"/>	Letter from Dean if student requires additional year to complete program	Continuing Student
<input type="checkbox"/>	Proof of registration (student course load for each semester)	Required for all students <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer
<input type="checkbox"/>	Proof of dependents (birth certificate)	Required for students with dependents Maximum of 2 children
<input type="checkbox"/>	Certificate of Indian Status	New Applicant <i>Photocopy</i>
<input type="checkbox"/>	Proof of living accommodations	Required for all students Copy of Lease
<input type="checkbox"/>	Books and supplies fees/receipts (max. \$375/semester)	Required for all students <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer
<input type="checkbox"/>	Transcripts	Required for all students <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer
<input type="checkbox"/>	Spring Session	<input type="checkbox"/> Letter from Faculty Advisor confirming the student is full-time and courses taken are credited to the students current program of study
<input type="checkbox"/>	Summer Session	
<input type="checkbox"/>	Recovery Payment	<input type="checkbox"/> Letter of overpayment <input type="checkbox"/> Arrangement for overpayment

ⁱ The institution has confirmed in writing the list of the necessary courses it will provide the applicant to attain the academic level for university or college entrance and that the applicant will be automatically accepted as a student of a regular college or university credit program upon successful completion of the UCEPP courses of studies. The institution has confirmed in writing that it will take a maximum of two full-time semesters basis for the student to meet all the pre-requisites for his/her chosen post-secondary education program. (PSESP Policy, section 10.1 – Exceptional Measures)